



STUDENT COMPLAINT FORM

PLEASE COMPLETE THIS FORM AND E-MAIL TO ACADEMIC ADVISING MGUTIERREZ@SOUTHWESUNIVERSITY.EDU

STUDENT INFORMATION

STUDENT NAME _____ STUDENT ID # _____

Cell Phone # _____ Home Phone # _____

Home address _____ E-mail _____

Describe your complaint:

What have you done to try and resolve this complaint?

What outcome are you seeking? Do you have a suggested remedy for the problem?

Student Signature: _____ Date _____

Official Use Only
Received by: _____ Date _____
Complaint referred to: _____ Date _____